

# COVID-safe Guidelines and conditions for face-to-face music-teaching



Please assist us in maintaining a safe environment for all students and staff by reading and following the guidelines and conditions contained in this document. The aim is to reduce the risk of COVID-19 infection by minimising the number of people in the Conservatorium building and following government regulations, recommended hygiene and distancing practices. In schools, Conservatorium staff also follow the school's own COVID-safe requirements.

## **At the Conservatorium, we are:**

- Following advice and updates from NSW Health and NSW Department of Education
- Briefing our teachers on hygiene practices and teaching strategies for managing student/teacher distancing
- Implementing specific guidelines and conditions for face-to-face teaching that apply to all students
- Frequently cleaning surfaces such as door handles, tables, light switches, piano keyboards
- Providing hand-sanitiser dispensers for student use, installed on the corridor walls at the following locations: between the bathrooms; near the Band Room; outside Room 10
- Maintaining the soap dispensers, paper towels and existing hand-washing signage in bathrooms

## **We ask for your co-operation in minimising the risk of infection.**

Please follow these routines, both at the Conservatorium and at schools:

- just before attending your Conservatorium lesson or activity, wash your hands thoroughly for at least 20 seconds with soap and water, or use an alcohol-based hand-sanitiser
- practice physical distancing of 1.5 metres between each person where possible
- if coughing and sneezing, maintain 1.5 metre distance from others, and cover your nose and mouth with a tissue or a flexed elbow
- dispose of tissues sensibly and wash/sanitise hands afterwards
- do not touch other students' musical instruments or books

## **We request that you stay home and not attend your Conservatorium lesson/activity if:**

- you are experiencing any flu/cold symptoms
- you are sick or feeling unwell
- you have stayed away from work or school
- you have visited a COVID-19 hotspot as identified by NSW Health
- you are under COVID-19 quarantine/isolation orders

*Please note that under our existing Fee Policy and Participant Guidelines, Macquarie Conservatorium reserves the right of its teachers to refuse to teach a student who is too sick to undertake tuition, or who poses a health risk to the teacher or others. In the current COVID-19 situation, this includes a student experiencing or exhibiting any flu/cold symptoms.*

## **The following guidelines and conditions apply to everyone attending the Conservatorium premises. As government regulations and requirements change, these may be amended.**

- Students may not attend face-to-face lessons if sick or experiencing any flu/cold type symptoms.
- If required by government regulations, masks should be worn. However, during music lessons and musical activities, it may be necessary for students and teachers to remove masks, depending on the musical activity involved.
- If required by government regulations, everyone aged 16 years and older – staff, students, parents, carers, adult essential visitors, must check in using our QR code on entering the building, no matter how short their visit is.
- Waiting in the hallways or elsewhere inside the Conservatorium building should be kept to the minimum. Limited chairs are provided at safe distance.
- Please enter and leave by the front door on Bultje St. When leaving the building, please stand back and wait to allow anyone entering the building to go through the door first. Students with a mobility disability may continue to access the building via the back door with the ramp.
- Students should maintain physical distance from others of 1.5 metres where possible.\*
- Inside the Conservatorium building, there is no eating and no drinking other than water from the student's own water bottle. If students need to snack, they must go outside and take home their rubbish.

## COVID-safe Guidelines and conditions for face-to-face music-teaching



- Students should arrive in time for their lesson, wash or sanitise their hands thoroughly first, and then go to the area outside their teacher's room, keeping a distance of 1.5 metres from other students.\*
- Students must wait to enter the teaching room until the teacher calls them in. The teacher may need a few minutes between students to clean their hands and surfaces.
- Students should unpack, put together and then dismantle and pack up their own instruments, and get their music books out and put them away in their bag themselves. Teachers will avoid touching the student's instrument unless required for teaching purposes.
- Students should bring their own pencil and eraser for making notes on their music.

### **Additional guidelines: singing, brass and wind instruments**

- Singing students should avoid directly facing others while singing, and brass and woodwind students should avoid pointing the air flow from their instruments towards others.
- Brass and wind students need to be mindful of cleaning up any moisture. They may not let moisture drip onto the floor or other surfaces. Students must bring their own receptacles for catching any drips and rags for wiping up, and take these away with them, and wash/sanitise their hands after dealing with this.

\* <https://www.nsw.gov.au/covid-19/rules/square-metres-rules> *Gatherings exempted from the square metre rules: The square metres rules do not apply to normal operations for the following activities and premises which are considered essential gatherings: Schools, universities, other educational institutions or childcare facilities, excluding events that involve members of the community in addition to staff and students*

Thank you for your attention to these special measures that help keep us all safe.  
For any queries, please email [info@macqcon.org.au](mailto:info@macqcon.org.au) or phone 02 6884 6686

Macquarie Conservatorium reserves the right to modify these guidelines as needed and/or as restrictions change.